



[No.]

Agenda item:

Procurement Committee

On 21 October 2010

Report Title. Community Safety CCTV management and Operation.

Report of Niall Bolger, Director of Urban Environment
Signed :

[Signature] FQW/GG
11th October 2010

Contact Officer : Sue Philbey, Parking Performance & Development Manager
Contract no; 020 8489 1440

Wards(s) affected: All

Report for: Key

1. Purpose of the report (That is, the decision required)

1.1 To seek the approval to award the contract for a fully managed Community Safety CCTV surveillance contract for a period of two years with the option to extend for two years in accordance with Contract Standing Order (CSO)11.04

2. Introduction by Cabinet Member (if necessary)

2.1. Significant improvements have been made to this operation over the past couple of years. The award of this contract to this experienced operator will help continue with this improvement plan.

3. State link(s) with Council Plan Priorities and actions and /or other Strategies:

- Safer communities' strategy.

4. Recommendations

- 4.1 It is recommended that approval be given under Contract Standing Order 11.04 to award a fully managed Community Safety CCTV surveillance contract to the tenderer identified as T3 in Appendix A for a period of two years with the provision to extend for two years.

5 Reason for recommendation(s)

- 5.1 The Parking Service is responsible for the delivery of the Councils CCTV service which includes both Community Safety Surveillance and Parking and Traffic enforcement. The management and operation of the community safety service is delivered by external contractors, while parking and traffic enforcement is delivered in-house.
- 5.2 The existing contract for the management of the Community Safety operation expires in December 2010 and an open tendering exercise has been undertaken to renew this contract.
- 5.3 This is a short term contract, for two years with the provision to extend for a further two years as work is underway on changing the parking services business model and developing a longer term commissioning strategy for the service.

6 Other options considered

- 6.1 The Service explored the option of a shared service with Enfield Council (in view of plans to redevelop the Ashley Road site where the control room is currently based). Based on costs quoted by Enfield there were little or no savings to be had. This option also had significant capital set up costs that could only be funded through the Marsh Lane project.
- 6.2 The parking service is also developing a commissioning strategy that will determine the future business model for parking services and the management and operation of CCTV will be looked at as part of that project.

7 Summary

7.1 Procurement Process

- 7.2 An Open tender process commenced by advertising the requirement on the Competefor Portal, Supply2gov website and on Haringey Council's website. This procurement process is an EU Part B residual service that does not require to be advertised in the Official Journal of the European Journal (OJEU).

- 7.3 The documents made available on Competefor consisted of a Qualification Questionnaire and the Invitation to Tender(ITT). The tenderers submitted their tender documents through Haringey Councils e-tendering portal.

7.4 Six tenders were submitted and evaluated using the evaluation criteria that was set out in the invitation to tender (ITT). The results of this evaluation is contained in Part B Exempt information of this report.

7.5 This contract will be managed in line with the Councils contract management framework. Which will initially consist of monthly meetings while the contract is bedded in and then on a three months basis. Performance issues will be reported to the CCTV Steering Group.

8 Chief Financial Officer Comments

8.1 The costs of this contract can be met within existing budgets

9 Head of Legal Services Comments

9.1 This report is recommending the award of a CCTV operation contract. The contractual services are categorised as security services. These are residual (Part B) services under the Public Contracts Regulations 2006 (PCR 2006). Therefore they are not subject to the full EU procurement regime in particular the requirement to tender in Europe and the detailed rules governing such tendering.

9.2 The contract was tendered under the open procedure provided for under Contract Standing Order (CSO) 8.04

9.3 The service provider identified as T3 in Appendix A has been recommended for award of the contract on the basis that it submitted the most economically advantageous tender in accordance with CSO 11.1 (b).

9.4 As the contract value exceeds £250,000 Members have power to approve the award under CSO 11.03

9.5 In the circumstances, the Head of Legal Services confirms that there is no significant risk in Members approving the recommendation in paragraph 4 of this report.

10 Head of Procurement Comments

10.1 Corporate Procurement Team have given procurement advice and guidance throughout this tendering process and supports this recommendation.

10.2. Contract monitoring will be carried out throughout the term of the contract to ensure compliance with the specification and KPI's.

11.0 Equalities & Community Cohesion Comments

11.1 Equalities and Community Cohesion issues are taken account of in terms of the contract specification and legislation that governs this operation. There are no additional issues arising from this report.

12 Consultation

12.1 No specific consultation was undertaken on this project. Stakeholders were involved and informed through the CCTV steering Group.

13 Service Financial Comments

13.1 The current contract cost is £202k against the proposed cost of £209k per annum. The proposed cost is therefore above existing budget by £7k. However, this is an essential service and Parking will meet the £7k increment from savings within the overall parking services budget.

14 Use of appendices /Tables and photographs

14.1 Appendix A

15 Local Government (Access to Information) Act 1985

15.1 This report contains exempt and non-exempt information. Exempt information is contained in Appendix A and is **NOT FOR PUBLICATION**. The exempt information is under the following category (identified in the amended schedule 12A of the Local Government Act 1972)

15.2 Information relating to the financial or business affairs of any particular person (including the authority holding that information).